

APPENDIX II

EAST AYRSHIRE COUNCIL

**CONTRACTING SUB-COMMITTEE OF THE POLICY AND RESOURCES
COMMITTEE**

**MINUTES OF MEETING HELD IN THE MEETING ROOM, COUNCIL
HEADQUARTERS, LONDON ROAD, KILMARNOCK ON THURSDAY 5
DECEMBER 1996 AT 1305 HOURS**

PRESENT: Councillors David Sneller, Drew McIntyre, Ronald Brailsford, Bob Beattie, George Turnbull and Jimmy Boyd.

ATTENDING: David Montgomery, Chief Executive; Barbara Haughan, Director of Support Services; Tom Wilkie, Head of Contracting and Technical Services; Bill Taylor, Head of Roads and Transportation; Julie Armstrong, Senior Administrative Officer; and Jennifer Morrison, Administrative Officer.

APOLOGY: Councillor Tommy Farrell.

CHAIR: Councillor David Sneller, Chair.

BLUE COLLAR CCT - SELECTION OF TENDERERS

1. There was submitted a report dated 27 November 1996 (circulated) by the Director of Support Services requesting that the Sub-Committee agree (i) the format of the tenderer selection panel which would determine from the completed application forms received, those who were to be invited to submit a tender and (ii) the criteria for the selection of invited tenderers for all term contracts.

It was agreed:-

- (i) that a tenderer selection panel be formed comprising officials, as required, from the Departments of Support Services, Personnel, Finance and the Client(s) Services;
- (ii) that the criteria for selecting those who were to be invited to submit a tender be based on the categories as detailed in Section 4.1 of the report, and that prior to the first meeting of the tenderer selection panel the Director of Support Services report to a future meeting with information in respect of each tender selection category; and
- (iii) otherwise to note the report.

BLUE COLLAR CCT - ROADS CONTRACTS

2. There was submitted a report dated 27 November 1996 (circulated) by the Director of Development Services seeking the Sub-Committee's approval for the packaging of Roads Contracts to comply with the proposed legislation for Blue Collar Compulsory Competitive Tendering (CCT).

It was agreed that roads contracts be let meantime in packages, as described in paragraph 4.1 of, and Appendix A to the report.

The meeting terminated at 1320 hours.